

Letter of Permission for Student Electronic Email Access

Dear Parent/Guardian and Students:

The Berryessa Union School District is pleased to offer Google email access to middle school students. To gain access, a student under the age of 13 must obtain parental permission and must return this form, signed by a parent or guardian, to the middle school office. This form is intended to be informational as well as to seek your permission.

Access to email will enable students to communicate and collaborate with students and teachers in our district. While our intent is to make email available to further educational objectives, parents/guardians should know student email addresses will have restrictions on what can be received. BUSD uses very powerful filtering tools and makes every effort to block inappropriate content; however, technology is ever-evolving. If a student receives any inappropriate emails, they should be reported to an adult ASAP. Therefore, it is important for students to accept responsibility for their behavior. We believe that the benefits to students from email access outweigh the disadvantages.

Students will be trained at the school about proper email etiquette as well as online and email safety. Your student's email account will allow them to communicate with other students to collaborate on projects and will allow a line of communication between students and teachers that otherwise would not be available.

Student Agreement: I agree to comply with school rules and the Acceptable Use Policy. I realize that if I don't comply with the rules and guidelines, my account may be terminated, restricted, or suspended.

Student

Signature: _____ Date: _____

Parent/Guardian: I have read the letter of permission and **agree** to give my student access to electronic mail.

Parent/Guardian

Signature: _____ Date: _____

Parent/Guardian: I have read the letter of permission and **do NOT agree** to give my student access to electronic mail.

Parent/Guardian

Signature: _____ Date: _____